



Conference/Event Program

APPENDIX B : University Regulations

1. All individuals will abide by California law, federal law, and University regulations regarding intoxicants, narcotics and drugs.
2. Firearms, weapons, ammunition, fireworks, explosives and highly flammable materials are not allowed within the residence halls or any building or on the grounds.
3. Bicycles are not allowed on any sidewalks, residence hall rooms or stairwells.
4. Attaching any object to any University premise by nail, screw, or alteration of the premises in any manner whatsoever without the prior permission of the Conference Services Office is not permitted.
5. Parking in the service or fire lanes is not allowed.
6. Tampering with the fire system or fire fighting equipment is not allowed.
7. Removal of classroom equipment or common area furniture is not allowed without the prior permission of the Conference Services Office.
8. Gambling or solicitation in any form is not permitted.
9. Smoking is prohibited on the University campus and in all campus buildings.
10. **No** alcoholic beverages, marijuana, or illegal drugs of any type are to be consumed on or brought onto the University campus.
11. The use of skateboards and roller blades are not allowed on the University grounds.
12. Male and female guests may share floors but have separate bathroom facilities. Shared rooms are reserved for married couples, or occupants of the same sex.
13. Hot plates or similar appliances are not permitted in rooms nor is any type of cooking allowed in any room.
14. Remodeling or renovation of rooms or furniture, tampering with the electrical or mechanical fixtures in the rooms, placement of antennas or radios, television, etc. out of the windows, removal of or addition of furniture without the prior permission of the Conference Services Office is not permitted.
15. Tampering with or removal of windows or window screens from any part of any building is not allowed.
16. The use and unlocking of common area doors which are to be continuously locked or locked at specified periods of time is not allowed. All external locks except the front door are to be locked at all times.
17. Animals are not allowed in any location in the residence halls or dining rooms.
18. Concession sales will not be permitted on any campus locations without prior written permission from the University.
19. Campus golf carts are reserved for Biola Staff only, using golf carts (other than Conference Services carts) to shuttle conference guests is not permitted. Groups wishing to have use of Conference Services carts to shuttle guests must make prior arrangements with Conference Services. There will be an additional cost for cart rental and drivers.
20. The use of non-Biola golf carts is not allowed on the University grounds.
21. **CONFERENCES ONLY:** Beds in residence halls double occupancy will be at "standard height" (approx 32.5 inches from the floor to the top of the mattress.) No changes will be made except for handicap access. Bed in triple rooms can only accommodate (1) standard height bed. The second and third bed will be either lofted or bunked to accommodate the additional furniture.